



2025-2026 Special Education

Project Code: 460

IEP4Schools® User Support

Special Education Electronic Data System User Support

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Districts choosing IEP4Schools® for their Special Education data processing will continue to receive a high level of support in the areas of technical assistance; database administration/support, and enhancement/refresher trainings throughout the school year. 21 out of 26 CESA 4 districts currently use IEP4Schools®.

CESA 4 will:

- Provide trainings for new administration/directors, therapy providers, and teachers
- Provide trainings on form updates, system updates, and refreshers as requested
- Provide basic-level troubleshooting for user profiles, data input, formatting, activation, and inactivation of students
- Provide basic WISEdata assistance
- Represent districts at quarterly IEP4Schools® statewide advisory groups
- Provide annual caseload rollover assistance as well as ongoing caseload/enrollment updates throughout the year
- Maintain all CESA-provided itinerant staff enrollments

IEP4Schools® is a web-based application available to authorized users with any internet-connected device. Its purpose is to support the generation of forms and collection of information required in the IEP and related processes as well as customized reports, School-Based Services reimbursement, and school district billing. Software membership fees for continuing IEP4Schools® partners are based on a formula using a flat database fee and enrollment calculations.

IEP4Schools® software will be billed separately through CESA 6.

New consortium partners are encouraged to contact the CESA 4 IEP4Schools® Director for details on initial database setup and training!

