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The District Assessment Coordinator or School Assessment Coordinator is an essential part of the district/school team. These positions organize, train, and administer state testing for all students. Training and support for the DAC/SAC creates the best testing environment and results for all students and staff.

Level 1   **DAC/SAC Networking**

This service is designed to provide consultation, technical assistance, support and/or leadership to help districts prepare for state testing. CESA 4 will facilitate the following activities:
• Five Virtual DAC Network Meetings
• Updates from DPI regarding state testing
• Technical assistance and consultation via phone/email about state testing

Level 2   **DAC/SAC Support**

Customized, in-district assistance for new DAC or SAC to include:
• New DAC/SAC mentorship
• On-site assistance to create organization and overview of test portals for state testing
• Phone/email consultation and assistance with assessment portals and test day practices
• Assistance with WISE demographics and WISEid review prior to state downloads
• Assistance with developing proctor training
• Training of SAC about assessment portals and student organization
• Support with accommodation test portals
• Technical support for state testing

Level 3   **DAC Services**

CESA 4 staff will serve as the DAC. Customized services could include:
• DAC duties for any of the following assessments:
 ➤ ACCESS
 ➤ ACT
 ➤ PreACT Secure
 ➤ Forward
 ➤ DLM
• On-site assistance to create testing schedule and organization for the school year
• Maintenance of assessment portals and test day practices
• Review of WISE demographics and WISEid prior to state downloads
• Proctor training for test administration
• Support with accommodation test portals
• Technical support for state testing
• Customized support to meet district testing needs