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The CESA 4 Administrative program provides agency leadership and day-to-day agency management. The Agency Administrator, under the direction of the Board of Control and with input from the Superintendents, is responsible for the coordination and management of all CESA 4 programs, services, and activities. Administrative fees are used to fund a significant portion of administrative services. The fees assessed to each district are based on a formula recommended by the Agency and approved by the Board of Control.

Administration Program

- Administration, coordination, and supervision of all agency activities
- Professional Advisory Committee (PAC) meetings (September through May)
 - ▶ PAC meeting professional development to meet member needs
- Coordination and facilitation of guest speakers and/or program presentations for PAC meetings
- Coordination and facilitation of administrative/board outreach activities
- Agency Administrator can provide meeting facilitation for districts and School Boards for workshops, planning meetings, and New Board Member Orientation upon request
- On site or phone consultation with superintendents as requested
- Principal Leadership Institute
- Host site for DPI workshops (e.g., school finance, special education)
- Liaison with agency partners (e.g., DPI, IHE, other CESAs, WASDA, and WASB)
- Technical assistance through phone calls, e-mail, and correspondence
- District site visits for customer feedback, assessing needs, and program and service clarification
- E-mail surveys of CESA 4 school districts upon request
- Support of CESA-wide initiatives (e.g., Kohl Fellowship, Spelling Bee)
- Dissemination of Annual Report
- Board of Control meetings
- Mentoring for new superintendents
- Crisis response services

Thank you for your support and partnership.
We look forward to serving your district in 2025-2026.